Model Uploader

**Step 1: Generate Clean Cell List**

1. Remove spaces and special characters from sheet names
2. Change cell formatting for all cells in workbook to “Text”
3. CTRL+F and “Find All” for “\*” with the following options:
   1. Within: Workbook
   2. Search: By Column
   3. Look in: Formulas
4. After results show up click on the “Formula” column once to sort results (have the formulas show up last so that the default values get loaded first)
5. Open *SysExporter* program
6. Click on Excel “Find and Replace” with Type: “List View” (should have a large number in the “Items” column which is the total number of cells in the model)
7. In the “Items” dropdown menu, click “Select All”
8. In the “Items” dropdown menu, click “Copy Selected Items (Tab Delimited)”
9. Open a new Excel workbook
10. Click on cell A1 and paste the copied information into the sheet
    1. Cancel out of any requests to save each sheet that popup automatically (you should only get one for each page in the workbook)
11. Highlight all of the items in column “D” (Do not highlight the column or the first cell marked “Cell”)
12. CTRL+H and “Replace All” using the following items: \*
    1. Find what: $
    2. Replace with: (leave blank)

\* Sometimes it works better to click on the bottom cell and then Shift+Click on the top cell before performing the search and replace. Do this if you keep getting a pop up asking you to save.

1. Press CTRL+~ to expose all formulas in the cells
2. Save As: yourfilename.csv using file type: “CSV (Comma delimited)(\*.csv)”

**Step 2: Upload Cell List**